



Government of India
Ministry of Rural Development
Department of Land Resources

TENDER DOCUMENT

FOR

**“OFFICE SECURITY (WATCH & WARD) SERVICES;
HOUSEKEEPING (SWEEPING AND CLEANING)
SERVICES” & PROVIDING VEHICLE DRIVERS”.**

NIT No. D-31011/1/2016-Admn. dated: 07-06-2017

**Department of Land Resources, Ministry of Rural Development, G-Wing,
NBO Building, Nirman Bhawan, New Delhi-110011.**

Sharma

TABLE OF CONTENTS

PART - I

Section	Contents	Page No.
	Table of contents	i
I	Notice Inviting Tender	3
II	Bid Form	4
III	Tenderer's Profile & Certificates	5-9
IV	Instructions to Bidders	10-18
V	General Conditions of Contract	19-32
VI	Specifications & Schedule of Works	33-35
VII	Agreement Format	36-37
VIII	Performance Security Guarantee Bond	38-39
IX	Letter of Authorisation for Attending Bid Opening	40
X	Check list for Bidders	41

PART - II

XI	Financial Bid Form	43-45
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SECTION – I

NOTICE INVITING TENDER

**Department of Land Resources, Ministry of Rural Development, G-Wing,
NBO Building, Nirman Bhawan, New Delhi-110011**

NIT No. D-31011/1/2016-Admn. dated: 07-06-2017

Sealed Tenders are invited by Department of Land Resources on behalf of President of India for outsourcing of “Office Security (Watch & Ward) Services; Housekeeping (Sweeping & Cleaning) Services & Providing Vehicles Drivers” in the Department of Land Resources, Nirman Bhawan, New Delhi.

The schedule of activities is as follows:

Critical Date Sheet

SL. No.	Activity Description	Schedule
1	Tender No.	NIT No. D-31011/1/2016-Admn. dated: 07-06-2017
2	Sale of Tender Document	Tender Document can also be downloaded from web site http://www.dolr.nic.in . and https://eprocure.gov.in/eprocure/app
3	Time and last date of depositing Tender / Bid	28-06-2017
4	Time and Date of Opening of Bid	29-06-2017
5	Minimum Validity of tender offer	90 days from the date of Opening
6	Services to be offered	Office Security (Watch & Ward) Services; Housekeeping (Sweeping & Cleaning) Services & Providing Vehicles Drivers. (Estimated approx work : 1. Skilled manpower – VEHICLES DRIVERS= 3 No ; Skilled manpower for security services= 12 No & Unskilled manpower for housekeeping i.e. sweeping and cleaning = 5) for 9 hours per day ; all the 26 days in a month and 12 months in year.
7	Estimated cost of tender	Rs. 50,00,000/- (Rs Fifty Lakh only)
8	Amount of EMD to be deposited	Rs. 1,25,000/- (Rs One Lakh Twenty Five Thousand Only)
9	Duration of contract	One Year from the date of award of contract and extendable for further period of one year.
10	Performance Security	Rs 2,50,000/- (Rs Two Lakh Fifty Thousand Only)

Tender document can also be downloaded from the website <http://www.dolr.nic.in/>. and <https://eprocure.gov.in/eprocure/app>

Sd/-

**Under Secretary
DoLR, New Delhi**

