



Government of India  
Ministry of Rural Development  
Department of Land Resources

**TENDER DOCUMENT**

**FOR**

**“OFFICE SECURITY (WATCH & WARD) SERVICES;  
HOUSEKEEPING (SWEEPING AND CLEANING)  
SERVICES” & PROVIDING VEHICLE DRIVERS”.**

**NIT No. D-31011/1/2016-Admn.      dated: 07-06-2017**

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**Department of Land Resources, Ministry of Rural Development, G-Wing,  
NBO Building, Nirman Bhawan, New Delhi-110011.**

*Sharma*

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*P. Sharma*

**SECTION – I**

**NOTICE INVITING TENDER**

**Department of Land Resources, Ministry of Rural Development, G-Wing,  
NBO Building, Nirman Bhawan, New Delhi-110011**

**NIT No. D-31011/1/2016-Admn. dated: 07-06-2017**

Sealed Tenders are invited by Department of Land Resources on behalf of President of India for outsourcing of “Office Security (Watch & Ward) Services; Housekeeping (Sweeping & Cleaning) Services & Providing Vehicles Drivers” in the Department of Land Resources, Nirman Bhawan, New Delhi.

The schedule of activities is as follows:

**Critical Date Sheet**

SL. No.	Activity Description	Schedule
1	Tender No.	NIT No. D-31011/1/2016-Admn. dated: 07-06-2017
2	Sale of Tender Document	Tender Document can also be downloaded from web site <a href="http://www.dolr.nic.in">http://www.dolr.nic.in</a> . and <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>
3	Time and last date of depositing Tender / Bid	28-06-2017
4	Time and Date of Opening of Bid	29-06-2017
5	Minimum Validity of tender offer	90 days from the date of Opening
6	Services to be offered	Office Security (Watch & Ward) Services; Housekeeping (Sweeping & Cleaning) Services & Providing Vehicles Drivers. (Estimated approx work : 1. Skilled manpower – VEHICLES DRIVERS= 3 No ; Skilled manpower for security services= 12 No & Unskilled manpower for housekeeping i.e. sweeping and cleaning = 5) for 9 hours per day ; all the 26 days in a month and 12 months in year.
7	Estimated cost of tender	Rs. 50,00,000/- ( Rs Fifty Lakh only)
8	Amount of EMD to be deposited	Rs. 1,25,000/- ( Rs One Lakh Twenty Five Thousand Only)
9	Duration of contract	One Year from the date of award of contract and extendable for further period of one year.
10	Performance Security	Rs 2,50,000/- ( Rs Two Lakh Fifty Thousand Only)

**Tender document can also be downloaded from the website  
<http://www.dolr.nic.in/>. and <https://eprocure.gov.in/eprocure/app>**

Sd/-

**Under Secretary  
DoLR, New Delhi**

